



# Grant Recommendation Form

You can also recommend a grant online through [DonorConnect](http://DonorConnect) at [calfund.org](http://calfund.org). For questions or assistance call the Grants Specialists at (213) 239-2320

**1** FUND NAME \_\_\_\_\_

**2** GRANT AMOUNT \$ \_\_\_\_\_  
(\$100 minimum)

**3** NONPROFIT ORGANIZATION (GRANT CHECKS ARE MADE PAYABLE TO THE LEGAL NAME OF THE NONPROFIT ORGANIZATION AND MAILED DIRECTLY TO THE ORG.)

Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

OR  Grant to the \_\_\_\_\_ fund at the California Community Foundation

**4** CHARITABLE PURPOSE  
(IF NECESSARY, CCF MAY ADD THE WORDS "NO IMPERMISSIBLE GOODS OR SERVICES WILL BE PROVIDED TO INDIVIDUALS AFFILIATED WITH THIS FUND")

- General Support
- Specific Purpose or Project: \_\_\_\_\_

\_\_\_\_\_ If recommending a grant to a gala, tournament, auction or other event, **initial** here to confirm that this grant will not be used to pay for any portion of the ticket or cost of admission to such event, unless the total cost of the ticket or admission would be fully deductible as a charitable contribution.

**5** SPECIAL INSTRUCTIONS

- Recognize Fund Name Only (The letter will not include the donor name or address)
- Recognize Fund Name and the following Donor Name(s): \_\_\_\_\_
  - Include donor's mailing address in the award letter
- Anonymous (The letter will not include the donor or fund name in the award letter)

**6** CERTIFICATION

I certify that neither I nor any individual will receive any material benefit from the charitable organization as a result of this grant. If any material benefit or privilege is offered in connection with this charitable disbursement, I have not and will not accept it. I understand and acknowledge that I cannot claim a charitable deduction for grants I've recommended, even if the grantee sends me a receipt. If committee advised, I attest the advisory committee has reviewed and approved the above recommended recipient and amount for the purpose specified.

I understand and acknowledge that a grant must directly and fully support a charitable program and I **will not** submit a recommendation intended to:

- Benefit myself or any specific individual or benefit an entity in which I hold 35% or more controlling interest
- Support political campaigns or lobbying activities
- Provide a personal benefit. Example: Pay in whole or part for tickets to museums, sporting events, galas; goods at auctions, tangible religious benefits, school tuition or other benefits that would reduce the charitable deduction.

I understand that grant recommendations are subject to the review and approval of California Community Foundation and grants must comply with the policies detailed in California Community Foundation's [Charitable Fund Guidelines](#). I understand that this is a recommendation and not a direction and CCF will perform the necessary due diligence of the charitable organization to ensure compliance with federal regulations.

INSTRUCTIONS  
Fax this completed form to (213) 239-2498 or mail it to:  
California Community Foundation  
221 S. Figueroa St., Suite 400  
Los Angeles, CA 90012, ATTN: Grants Specialists

<b>X</b>			
Authorized Signature	Print Name	Date	Daytime Phone